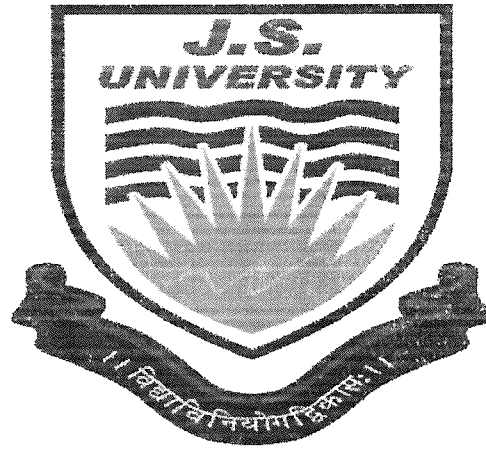


J.S. University, Shikohabad

Established by UP Govt. Act No. 07 of 2015

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Value Added Course

Value Added Course

(Interpersonal Skill)

Faculty of Education

MODULE I:

- Alive to facts and developments
- Commitment to democratic values
- Commitment to Pluralism
- Secular outlook
- Pride in Indian nation, culture, history and heritage
- Analytical approach
- Clearheaded
- Good communication skills

MODULE II: Listening:

- Depth of knowledge
- Determination
- Command over language
- Discipline
- Hardwork
- Initiative/enterprising
- Integrity
- Dress pattern/code

MODULE III:

- Logical approach
- Methodical and systematic approach
- Proper mobilization and utilization of resources
- Strong moral values
- No jealousy
- No persecution complex
- No unreasonable fear
- Optimistic

MODULE IV:

- Perseverance
- Planning
- Practical approach

Learning Outcome:

This Course will provide knowledge about better Personality

Duration: 30 Hours. (Theory and Practical)

course Objectives:

- To understand the nature of interpersonal communication
- To appreciate the importance of assertion in interpersonal communication and be introduced to some key assertion strategies
- To understand the interpersonal nature of giving feedback, receiving criticism and resolving conflicts
- To establish attentive listening as an assertion strategy
- To understand meeting skills as interpersonal skill

Course Outcome:

Upon completion of the course, the student will be able to demonstrate knowledge of the following topics:

- Discuss learning goals
- Contribute to safe learning environment
- Have given thoughtful and diligent assessment of the learner's assets and needs prior to the exchange
- Recognize that effective feedback is usually uncomfortable
- Assess recipient's level of readiness for feedback
- Identify and address barriers to receiving feedback
- Develop a safe space for discussion and critical appraisal of the feedback given
- Mutually arrive at a meaningful assessment and plan of action towards learning objective

- Practical knowledge
- Promptness to take decisions
- Sense of right and wrong
- Sincerity
- Willingness to take calculated risks
- Smile
- Appreciation
- Paying attention to others
- Active listening
- Team man
- Empathy

MODULE V

- Free from prejudice
- Flexible approach
- Sensible
- Supportive
- Understanding the expectations of others
- Politeness
- Emotional intelligence
- Fortitude
- Effective communication
- Impartiality
- And many more similar attributes

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2. Krizan, A., Merrier, P., & Jones, C. (2002). Business Communication (5th ed.). Ohio: South-Western College Publishing.
3. O'hair, D., Friedrich, G., & Shaver, L. (1998). Strategic communication (3rd ed.). Boston: Houghton Mifflin Co.
4. Paterson, R. (2001). The assertive book. Mumbai: Magna Publishing Co
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