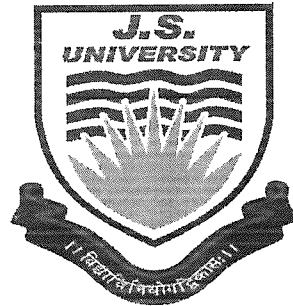


J.S. University, Shikohabad

Established by UP Govt. Act No. 07 of 2015

Recognized by U.G.C. under section 2 (f) of Act-1956



Value Added Course

(NGO's Management and Development)

Faculty of Management

	J.S. University, Shikohabad	Value Added Course
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	Faculty of MANAGEMENT	AY: 2022 (EVEN SEM)
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NGO's Management and Development


Learning Outcome:

The students will be able To understand the evolution of the non-profit sector into the fastest growing sector of our economy

Duration: 30 Hours.

Course Outcomes: -

1. After completion of the course, the students will be enable to Understand the procedures for registration of NGOs
2. Enhance the knowledge on the fundamentals of accounting Gain perspectives on the management, financial, leadership

	J.S. University, Shikohabad Faculty of MANAGEMENT	Value Added Course
		AY: 2022 (EVEN SEM)

Syllabus Outline

Module 1

Concept and Structure of NGOs, Importance of NGOs, Registration of NGOs, Bye –Laws /Memorandum of Associations and Registrations, Sources of funding for Management of NGOs.

Module 2

National, International Government and Non-Governmental Agencies, Role of NGOs: Education, Women Empowerment, Development, Family Planning, Population Activities, Health, Reproductive and Child Health Programme and AIDS.

Module 3

Project Preparation: Guidelines for drafting a Project. Planning: nature, purpose, steps, types, merits and demerits .Organizations and Staffing.

Module 4

Book Keeping: Definition, objectives and systems; Types of Account; Accounting for Non-Profit Organizations: Receipts and Payments of Accounts, Income and Expenditure Account; Balance Sheet; Maintenance of Project Accounts

Module 5

Monitoring: Formulation of objectives; Designing a monitoring systems; Participatory monitoring process; Reporting: ongoing and the completed project. Evaluation of Projects: types, procedures and processes; Participatory evaluations



J.S. University, Shikohabad
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AY: 2022 (EVEN SEM)

References:-

1. Allen Fowler (editor) and Chikku Malunga (editor) NGO Management, 2010
2. The Earthscan Companion, New Delhi
3. David Lewis NGO Management and Development, 2014. Roulledge, New Delhi
4. Pandey and Devandra Prasad. 2009. Development and Management of NGOs. Adayayan Publishers Private Limited, New Delhi.

(Name of Faculty)

Course Coordinator

Ms. Archana
Kumar

(Name of Faculty)

Dean Academics

Dr. Akhila

(Name of Faculty)

Director/Principle/Dean of
Faculty/Department

Prof. Omkar