

J.S. University, Shikohabad

Established by UP Govt. Act No. 07 of 2015

Recognized by U.G.C. under section 2 (f) of Act-1956



Value Added Course

Value Added Course

(Speaking and Writing English)

Faculty of Education

Learning Outcome:

This Course will develop human value in students

Duration: 30 Hours. (Theory and Practical)

course Objectives:

- This course aims to prepare students to communicate effectively in both speaking and writing in various professional contexts.
- In order to achieve this, students will be given intensive training to acquire the forms and proper register for telephone communication, greetings and introductions, and formal and informal presentations, and to master the forms and proper register for writing emails, reports, and formal proposals, business letters, research papers and articles and the preparation of letters of introduction to accompany Curriculum Vitae for job applications.

Course Outcome

- The students developed the habit of expressing things in English • Students became efficient in writing grammatically correct English
- It created professional awareness in terms of writing and speaking

MODULE I:

Learning the Sounds of English, Production of Speech Characteristics of Voice Organization of Speech

MODULE II:

Modes of Delivery Speeches for Special Occasion Motivation and Personality Development
Pronouncing individual sounds . Acquiring the right intonation (Practice Material by course teacher)
Developing conversational ability (Practice Material by course teacher)

MODULE III:

Public Speaking and Oral Presentation . Role Play (Practice Material by course teacher) Welcome Address – Vote of Thanks – Inaugural address – Speeches based on situations – Immortal speeches by various personalities (Models chosen by course teacher)

MODULE IV:

Correct English Usage Tests: Building Blocks – Spotting Errors – Sentence Improvement Vocabulary Tests: Building Blocks – Test of Synonyms – Test of Antonyms – Test of Analogy (From Objective English by Edgar Thorpe & Showik Thorpe)

MODULE V

English Proficiency Tests: One Word Substitutions – Idioms and Phrases – Idiomatic Use of Verbs – Cloze Tests (From Objective English by Edgar Thorpe & Showik Thorpe) Written Communication: Business Correspondence – Job Applications with Letters of introduction and Curriculum Vitae – Technical Proposals – Research Paper and Articles – Advertising and Job Description.

Text Books: -

Mohan, Krishna and Banerji, Meera. Developing Communication Skills. New Delhi, Trinity Press, 2015. - Mohan, Krishna and Banerji, Meera. Speaking English Effectively. New Delhi, Trinity Press, 2015. - Thorpe, Edgar and Thorpe, Shovik. Objective English. 6th Ed. New Delhi: Pearson, 2016



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